



**Service Director – Legal, Governance and
Commissioning**

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Thursday 13 April 2023

Notice of Meeting

Dear Member

Corporate Governance and Audit Committee

The **Corporate Governance and Audit Committee** will meet in the **Reception Room - Town Hall, Huddersfield** at **10.00 am** on **Friday 21 April 2023**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Corporate Governance and Audit Committee members are:-

Member

Councillor Yusra Hussain (Chair)
Councillor Ammar Anwar
Councillor Kath Pinnock
Councillor Harry McCarthy
Councillor Elizabeth Reynolds
Councillor Joshua Sheard
Councillor John Taylor

When a Member of the Corporate Governance and Audit Committee cannot attend the meeting, a member of the Substitutes Panel (below) may attend in their place in accordance with the provision of Council Procedure Rule 35(7).

Substitutes Panel

Conservative

B Armer
A Gregg
D Hall
V Lees-Hamilton
R Smith
M Thompson

Green

K Allison
S Lee-Richards

Independent

C Greaves
A Lukic

Labour

S Hall
M Kaushik
M Sokhal E Firth
T Hawkins

Liberal Democrat

A Munro
PA Davies
J Lawson
A Marchington
A Pinnock

Ex Officio Members

Councillor Paul Davies, Cabinet Member - Resources
Councillor Elizabeth Smaje, Chair - Overview and Scrutiny Management Committee
Councillor Jo Lawson, Chair – Standards Committee
Chris Jones, Independent Person

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Committee

To receive any apologies for absence, or details of substitutions to the Committee membership.

2: Minutes of Previous Meetings

1 - 10

To approve the minutes of the meeting of the Committee held on 10 February 2023. The minutes/notes of the meeting held on 10 March 2023 are attached for information

3: Declarations of Interest

11 - 12

Committee Members will be asked to advise if there are any items on the Agenda in which they have a Disclosable Pecuniary Interest, which would prevent them from participating in any discussion or vote on an item, or any other interests.

4: Admission of the Public

Most debates take place in public. This only changes where there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the agenda which are to be discussed in private, by virtue of the reports containing information which falls within a category of exempt information as contained at Schedule 12A of the Local Government Act 1972.

5: Deputations/Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which

the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

6: Audit Progress

To receive a verbal update.

Contact: Grant Thornton, External Auditor

7: Quarterly Report of Internal Audit Q4 2022/23 January 2023 to March 2023

13 - 16

To receive information about internal audit work in quarter 4 of 2022/23.

Contact: Martin Dearnley, Head of Risk & Internal Audit

8: Annual Report of Internal Audit 2022/23 & Issues for 2023/24

17 - 70

To consider the report.

Contact: Martin Dearnley, Head of Risk & Internal Audit

9: Exclusion of the Public

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

10: Quarterly Report of Internal Audit Q4 2022/23 January 2023 to March 2023

71 - 80

This report is recommended for consideration in private because the information contained in it is exempt information within part 1 of

Schedule 12A of the Local Government Act 1972 namely that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making.

Exempt appendix in relation to Agenda Item 7.
